



Superior Court of California

CHAMBERS OF
WINIFRED YOUNGE SMITH
PRESIDING JUDGE

COUNTY OF ALAMEDA

RENÉ C. DAVIDSON COURTHOUSE
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SUPERIOR COURT OF CALIFORNIA, COUNTY OF ALAMEDA GENERAL DIRECTIVE BY THE PRESIDING JUDGE

DIRECTIVE NO: 2014-24

**SUBJECT: DELEGATION OF AUTHORITY TO CLERK TO
APPROVE FEE WAIVER APPLICATIONS**

Pursuant to Government Code section 68634(d), the court delegates to the clerk of the court the authority to grant applications for an initial fee waiver that meet the eligibility and application requirements set forth in Government Code sections 68632(a) [applications based upon receipt of qualifying public benefits], 68632(b) [meets poverty guidelines], and 68633.


This delegation of authority does not authorize the clerk of the court to deny, to set an eligibility hearing, or to partially grant a request for an initial fee waiver. When approving an application as authorized by this delegation of authority, the clerk of the court shall check the box on the approved Judicial Council form [FW-003 – Order on Court Fee Waiver (Superior Court)] indicating that the request to waive court fees is granted.

The delegation of authority to the clerk of the court does not include the authority to waive the additional court fees and costs set forth in California Rules of Court, rule 3.56.

For fee waiver requests submitted by inmates, see General Directive 2014-25.

This directive shall expire on December 31, 2014.

Issued: January 14, 2014


Hon. Winifred Y. Smith, Presiding Judge
Superior Court of California, County of Alameda